

MARGAO MUNICIPAL COUNCIL

MANUAL 5

Rules, regulations, instructions, manuals and records for discharging functions [Section 4(1) (b)(v)]

<u>Sr. No.</u>	<u>Name of the Act, Rules, Regulation etc.</u>	<u>Brief List of the Contents</u>
1	Goa Municipalities Act, 1968	For the constitution, administration and powers of Municipalities in the state of Goa.
2	Goa Municipalities (Chairperson and vice Chairperson Election Rules), 1969	Election of Chairperson and Vice Chairperson
3	Goa Municipalities (Conduct of business) Rules, 1969	Matters regarding conduct of business of the meetings of the Council and Committees
4	Goa Municipalities (Election) Rules, 1969	Matters regarding conduct of election for electing Councilors
5	Goa Municipalities (Election to subjects Committees) Rules, 1969	Matters regarding election of members of the Standing Committee and Subjects Committees.
6	Goa Municipalities (Transfer of Immoveable property) Rules, 1970	Matters regarding transfer of immoveable properties of the Council
7	Goa Municipalities (Presidents and other Councillors Emoluments) Rules, 1970	Matters regarding payment of honorium to the President & Councilors
8	Goa Municipalities (Consolidated property Tax) Rules, 1971	matters regarding imposition and collection of Consolidated property tax including House Tax
9	Goa Municipalities (Taxation Byelaws local Republication) Rules, 1971	Matters as to how to publish the Byelaws in newspapers after their approval by competent Authority
10	Goa Municipalities (cattle pounds) Rules, 1971	Matters regarding impounding of Stray Cattle
11	Goa Municipalities (other matters in Byelaws concerning Discretionary Taxes) Rules, 1971	Matters which are to be included in the Byelaws
12	Goa Municipalities (writing off of, irrecoverable Tax, Fee and Dues) Rules, 1971	Matters regarding writing off of irrecoverable tax, fees & dues
13	Goa Municipalities (Tax on Advertisements other than Advertisements published in the Newspapers) Rules, 1971	matters regarding charging of advertisements tax
14	Goa Municipalities (Discount and interest in respect of Municipal Dues) Rules, 1971	Matters regarding discount & interest to be charged on the Bill
15	Goa Municipalities Account Code, 1972	Matters regarding maintenance of accounts of the council
16	The Goa Municipalities (common cadre of Chief Officer) Rules, 1997	matters regarding governing the Cadre of the Chief Officer
17	Goa Municipalities (Sale of Distraigned or attached Moveable and immoveable property, Rules, 1974	Matters regarding attachment and sale of property to recover the dues
18	Goa Municipalities Group 'C' & 'D' (Ministerial and non Ministerial, Non Gazette) posts Recruitment Rules, 1986	Regarding age, qualification and method of recruitment of Municipal Staff
19	Goa Municipalities (competent Authority for granting Technical Sanction) Rules, 2007	prescribed authorities for grant of Technical Section for works
20	Goa Municipalities (Common Cadre of Municipal Engineers) Recruitment Rules, 1988	Age, qualification and method of recruitment of engineers under common cadre
21	Goa Municipalities Appellate Tribunal Rules, 1989	Procedure of filling appeal against the order of demolition issued by the Chief Officer
22	Right to Information Act, 2005	Matters regarding providing information as sought by the Public
23	Bio-Medical waste (Management and Handling, Rules	Matters regarding providing information as sought by the Public
24	Goa Public Health Act	Matters regarding providing information as sought by the Public
25	Goa Municipalities (Common Accounts Cadre of Municipal Engineers) Recruitment Rules	Age, Qualification and method of recruitment of Accounts person under the Accounts Cadre
26	Municipal Solid Waste(Management & Handling) Rules 2000	Matters regards Collection, Segregation, transportation, Disposal of Municipal Solid Waste
27	Goa Non- Biodegradable Garbage Control Act 1998	Matters regards safe disposal of waste

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BYE-LAWS

<u>Sr. No.</u>	<u>Name of the Act, Rules, Regulation etc.</u>	<u>Brief List of the Contents</u>
1)	Margao Municipal Council the Nature and warrant fees Byelaws, 1971	Presented Nature fees and warrant fees to be charged on the Demand Notice and Warrant.
2)	Margao Municipal Council the sale of articles in Public streets Byelaws, 1971	Regulating the sale of articles in Public Streets or Public Places
3)	Margao Municipal Council the cattle pound expenses charges Byelaws, 1971	Prescribed pound charges on impounded cattle
4)	Margao Municipal Council the factory, workshops Byelaws, 1971	Regulating grant of licenses under section 263 of Goa Municipalities Act, 1968
5)	Margao Municipal Council the steam Whistles Byelaws, 1971	Regulating grant of licence for the use or employment in any factory or in any other premises any whistle or trumpet operated by steam or mechanical means.
6)	Margao Municipal Council the control of stables Byelaws, 1971	Regulating stables
7)	Margao Municipal Council the Eating house tea and coffee shops, Restaurants, Refreshment room Byelaws, 1971	Regulating use of premises for eating house, tea and coffee shops, Restaurant, refreshments room.
8)	Margao Municipal Council Lodging house byelaws, 1971	Regulating use of premises as lodging house
9)	Margao Municipal Council Aerated water Factory Byelaws, 1971	Regulating use of premises as Aerated water Factory
10)	Margao Municipal Council Ice-creams, Ice-fruits and Ice Candies Byelaws, 1971	Regulating use of premises as a factory for manufacture of Ice-creams, Ice-fruits or Ice candies
11)	Margao Municipal Council Bake House Byelaws, 1971	Regulating use of premises as Bake house
12)	Margao Municipal Council Dog tax Byelaws, 1971	grant of licenses for keeping dogs
13)	Margao Municipal Council Storage and sale of flesh or fish Byelaws, 1972	Regulating grant of licence for the use of any place for storage or sale of flesh or fish. (Section 252)
14)	Margao Municipal Council levy of Octroi duty on petrol and diesel Byelaws, 1979	Regulating collection of Octroi on petrol and diesel
15)	Municipal Council Building Byelaws and Regulation, 1987	Regulating grant of licenses for Construction of buildings
16)	Byelaws under Section 212	To remove or close any drain etc.
17)	Margao Municipal Council Public Entertainment (Precautions against Fire) Byelaws, 1980	Regulating precautions to be taken in place of public entertainment
18)	Trade and Occupations Licensing Byelaws, 1989	Regulating grant of licenses for trade and occupations